

## CEO's Letter to Industry Regarding COVID-19

March 29, 2020

To All *Nasatka* Stakeholders:

*Nasatka* continues to operate during the COVID-19 pandemic.<sup>1</sup> We are ever grateful for the opportunity to serve you, our civilian and warfighter customers and stakeholders.

As you do, we continue to monitor the global developments regarding the pandemic. All of us in the *Critical Infrastructure Workforce* are facing low-to-medium exposure risk levels at our workplaces and job sites. While *Nasatka* has not yet been directly affected, we feel the risk and inevitability of the threat.

The *U.S. Centers for Disease Control (CDC)*:<sup>2</sup> and *U.S. DOL Occupational Safety and Health Administration (OSHA)*<sup>3</sup> offer the most reliable guidance for our health and operations. And we continually assess the need to coordinate with state and local authorities, and health officials.

Rest assured that *Nasatka* is doing everything in its power to mitigate the present risks. There are two simple goals:

### *Nasatka* External Policy Objectives:

Reduce human risk; maintain a healthy work environment  
Reduce operational risk; maintain healthy business operations

Pursuant to these goals, our risk-mitigation actions taken so far include the following:

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<sup>1</sup> Continued operations authorized by Executive Order Number 20-03-23-01, Governor of the State of Maryland and by the U.S. Department of Homeland Security (DHS) : Cybersecurity & Infrastructure Security Agency (CISA).

<sup>2</sup> <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

<sup>3</sup> <https://www.osha.gov/SLTC/covid-19/>

- **Identifying where and how (yours and ours) workers might be exposed to COVID-19 at work or onsite**
- **Practice social distancing**
- **Practicing new etiquette and hand hygiene for employees, customers, and worksite visitors**
- **Conduct routine environmental cleaning**
- **Enhanced cleaning and disinfection driven by confirmed cases and events**
- **Providing flexible sick leave and supportive policies and practices**
- **Sick employees separate and return home**
- **Employees with sick family member(s) to stay home**
- **Employees directly affected by COVID-19 childcare issues to stay home**
- **Confidentiality of infected individuals**
- **Travel restricted / carefully reconsider whether travel is necessary**
- **Using videoconferencing or teleconferencing when possible**
- **Reconsidering large work-related meetings or gatherings that can only occur in-person.**
- **When videoconferencing or teleconferencing is not possible, hold meetings in open, well-ventilated spaces.**
- **Improving building ventilation**
- **Further education to increase our effectiveness**

Our technicians remain in the field. Our salespersons are still booking orders. And while we operate, we are obligated in spirit, principle, and law to conduct ourselves with the safety and wellbeing of each of you in mind...as institutions and individuals. Thank you for your continued trust; it is an honor to serve.

*John F. Scolaro*  
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Chief Executive Officer